

**Spring 2020**  
**Graduate School**  
**Admission Guidelines**  
**for International Students**



**Korea University**

## 1. Eligibility

- A. Applicants holding foreign citizenship whose parents are foreign (not Korean) citizens  
Korean citizens who hold dual citizenship are not eligible to apply as international students.
- B. Applicants who completed their entire 16-year education from elementary school to university  
in a foreign country (not Korea).

\* Applicants should satisfy one of the requirements above and if they satisfy both A and B is  
eligible under A. Depending on your qualification, different documents needed. (Please refer to  
Section 8)

## 2. Language Proficiency Requirements

-It can be changed regarding government education policy.

※ Applicants must meet one condition(A, B, or C) from the below list. For validation purposes,  
any language proficiency test score must have been received within the two years of the  
application deadline. The Institutional Testing Program (ITP) TOEFL is not acceptable.

- A. TOEFL PBT 550, CBT 210, iBT 80, IELTS 5.5 or TEPS 600 (New TEPS 327) or above
- B. TOPIK level 3 or above
- C. Applicants who meet one of the following conditions below:
  - 1) Native English speakers
  - 2) Applicants who have completed their degree program (Bachelor's or higher) in an English  
speaking country.
  - 3) Applicants whose major is Korean Language in a foreign country university.
  - 4) Applicants who have obtained a degree (Bachelor's or higher) from a university in Korea
  - 5) Applicants who are recommended by the Department that he/she has a language ability for studying  
in Korea. (A recommendation letter from the Department is required.)

## 3. Programs

- A. Website: <http://graduate2.korea.ac.kr/gradeng/department/major.do>
- B. Please contact the heads of the department you wish to enroll in by e-mail or phone  
for the further inquires.
- C. Korea University Researcher Information:  
[http://www.srook.net/hub/hub\\_group\\_list.aspx?id=kuresearch&group=5449](http://www.srook.net/hub/hub_group_list.aspx?id=kuresearch&group=5449)

## 4. Procedure

- A. Online Application and Application Fees
  - 1) Online application period: **September 9 (Monday) – September 20 (Friday), 2019**
  - 2) How to apply: Click the link listed in the notice section on the Graduate School website  
(<http://graduate2.korea.ac.kr>) to access the online application page.
  - 3) After completing the registration process, fill in the application form and pay the handling and  
application fees.

-Total payment: KRW 127,000 (Application fee: KRW 120,000 + commission fee: KRW 7,000)

- 4) After applying (including paying the fees), print out the application form, application confirmation sheet, and consent form for a review of your academic records (to be submitted with other documents later).
- 5) Our university does not employ an application agency to screen applicants and uses collected personal information solely for the purpose of application screening. However, since the personal information of successful applicants is used to create a school register, the consent of applicants for the “collection and use of personal information” and “review of academic records” is required.

#### B. Submission

- 1) Document submission period: **September 9 (Monday) – September 27 (Friday), 2019**
- 2) Documents can be submitted only after completing the aforementioned online application and payment.
- 3) **Submit to (in person or by mail):**  
**Administration Office (Room 126B, Graduate School Library)**  
**Graduate School of Korea University**  
**145 Anam-ro, Seongbuk-gu**  
**Seoul 02841, Korea**  
**Phone: +82-2-3290-1358**

- It may take more than one month to prepare all required admission documents. Early preparation is encouraged.

#### C. Interview

- 1) When: **November**
- 2) Some departments may conduct an admission interview or Oral Examinations. Each department who will only conduct the test will announce the details on the website.

### 5. Notification of the Admissions

A. Notification Date: **December 13 (Friday), 2019 (Subject to change)**

B. Notice will be released on the website (graduate2.korea.ac.kr).

\* The decision date may change depending on circumstances.

C. Admitted students must enroll in a medical insurance plan from the beginning of their first semester.

D. Admitted students must submit a certificate of vaccination (MMR vaccine) and the results of a chest X-ray (tuberculosis) during the first week of their first semester.

### 6. Required Documents

- Only **original** documents are acceptable.

- Photocopied, scanned or faxed documents will not be accepted.

- If the documents are not in English, please submit the documents **translated into English and notarized (published within 3 months)**.

A. Admissions application form (Print it out from Uwayapply.com.)

B. A recommendation letter from professors of one's previous (last) university (No specific form)

C. Certificate of Bachelor's degree (or certificate of expected graduation) and official transcripts including all transcripts from previous institutes before the transfer (applicants for Master's, doctoral and integrated Master's and Ph.D. degree programs).

- In case the transcripts do not include the applicant's total GPA and an explanation of the school's grading policies, please submit a letter of GPA verification explaining both.

D. Certificate of Master's degree (or certificate of expected graduation) and official transcripts (For doctoral program applicants only)

Apostille (or consular verified) degree certificates should be additionally submitted within two weeks of an admission decision by express mail. If applicants have already submitted Apostille (or consular verified) degree certificates when they applied, they do not need to submit them again. Please refer to Appendices 1 and 2.

E. Study plan (no specific form)

F. Resume/Curriculum Vitae (no specific form)

G. TOEFL, IELTS, TEPS or TOPIK test scores

\* The Institutional Testing Program (ITP) TOEFL is not valid.

\* Applicants for scholarships must submit a TOEFL, IELTS, TEPS or TOPIK score.

ETS can send original TOEFL score reports directly to the Graduate School admissions office. The ETS DI reporting code for the Graduate School of Korea University is 7589.

Countries exempt from the English proficiency requirement

Anguilla, Antigua and Barbuda, Australia, Bahamas, Barbados, Belize, Bermuda, Botswana, Cameroon, Canada, Commonwealth of Dominica, Fiji, Ethiopia, Gambia, Ghana, Guyana, Hong Kong, India, Ireland, Jamaica, Kenya, Lesotho, Liberia, Malawi, Malta, Mauritius, Namibia, Nauru, New Zealand, Nigeria, Pakistan, Palau, Papua New Guinea, Philippines, Puerto Rico, Rwanda, Samoa, Sierra Leone, Singapore, South Africa, Sri Lanka, Sudan, Swaziland, Tanzania, Trinidad and Tobago, Tuvalu, Uganda, the United Kingdom, the United States of America, Zambia, and Zimbabwe

Please note: If native English speakers (or applicants who have completed their degree program (Bachelor's or higher) in English speaking countries) want to apply for a scholarship, a TOEFL, IELTS, TEPS or TOPIK test score is mandatory.

H. Financial resources statement

1) Submit a bank statement showing a minimum balance of **US\$20,000 (Seoul Campus) / US\$18,000 (Sejong Campus)** or the same amount of the applicant's country's currency issued within the past three months.

- We recommend that you freeze your bank account with the required minimum balance by **February 28, 2020**.

- Chinese applicants: Please see Section 7. Additional required documents for Chinese applicants.

2) Financial support form by the tutor professor at the Korea University Graduate School (with the tutor professor's certificate of employment): If you don't have the required minimum balance, a financial support form with your tutor professor's certificate of employment can be submitted in its place.

\* However, when you apply for your visa from the Korean Consulate, Embassy or Immigration, you must submit a bank statement. (The financial support from will not be acceptable.)

I. Information release form. (Print it out from Uwayapply.com.)

J. Application fee: KRW 120,000 + commission fee KRW 7,000 (Payable on the Uwayapply website)

K. A photocopy of your passport (A copy of an alien registration card is required only for Korean residents.)

## 7. Additional Required Documents for Chinese Applicants

A. Chinese applicants who graduated from a Chinese university must submit a degree certificate issued by China Academic Degrees & Graduation Education Information (<http://www.cdgd.edu.cn>). In that case, translated (in English) and notarized copies of the applicant's degree and certificate of graduation issued by university should be additionally submitted. Applicants who are expected to graduate should submit the certificate of expected graduation or the certificate of enrollment (or registration) issued by university.

B. If the official transcript is written in Chinese, please submit the document translated into English and notarized.

C. **(Chinese students in Korea)** If you submit a bank statement issued by a bank in China, we recommend that you freeze your bank account with a minimum balance of **RMB 130,000 (Seoul Campus) / RMB 100,000 (Sejong Campus)** until **February 28, 2020**.

**(Chinese students in China)** For Chinese applicants who will apply for a D-2 (student visa) visa in China, we recommend that you freeze your bank account with a minimum balance above until **August 31, 2020**.

D. Additional documents for Chinese applicants:

- 1) Two color photos taken within the past three months (3.5cm X 4.5cm)
- 2) Photocopies of your and your parents' resident registration card (居民證)

## 8. Required Documents Regarding Eligibility

Please prepare the documents required for your eligibility, either for A or B.

A. An applicant holding foreign citizenship whose parents are foreign citizens (not Korean citizens)

- 1) A certificate of both the applicant and his/her parent's nationality
- 2) A certificate of family relations

\* You can hand in a family register (戶口簿 for Chinese and 戶籍 for Japanese), a birth certificate, or a certificate of vital records to verify eligibility under A.

\* Chinese applicants should submit the family register (戶口簿) of your parents and yourself in place of a certificate of nationality.

(If your family register is bound with your parents, please submit one set of hard copies notarized in English. If your family register is separate from your parents', please submit yours and your parents', one set of each, respectively. You must also submit a certificate of family relations. All documents must be

notarized in English.)

- In case of the following circumstances, please submit the appropriate document:

One of your parents is deceased (or parents are divorced): Death (or Divorce) Certificate

One of your parents is a naturalized citizen: photocopy of her/his ID (registration) card.

B. An applicant who completed his or her entire 16-year education from elementary school to university in foreign countries (not Korea)

1) Please submit the graduation certificates and official transcripts from elementary, middle and high school.

2) Applicant and you family register(notarized one), If parents are not Chinese nationality, please send the Identification Card.

## 9. Scholarships

**\* These scholarship benefits are only for the first semester after enrollment. For continued scholarship support, students must apply and be selected for scholarships each semester. (Scholarship students will be selected based on GPA for each semester.)**

Global Leader Scholarship (Scholarship Type A)	- GPA from the previous (latest) school of 4.0 or higher (out of 4.5), 3.83 or higher (out of 4.3), 3.57 or higher (out of 4.0), or 90 or higher (out of 100) - TOEFL (PBT) 577, (CBT) 233, TOEFL (iBT) 90 or higher, TEPS 700(New TEPS 386) or higher, IELTS 7.0 or higher, or TOPIK level 6 or above (This test score is also mandatory for native English speakers.) - Recommendation from the department and permission from the dean of the graduate school
Humanities and Social Sciences Scholarship (Scholarship Type B)	- GPA from the previous (latest) school of 3.5 or higher (out of 4.5), 3.36 or higher (out of 4.3), 3.14 or higher (out of 4.0), or 85 or higher (out of 100) - TOEFL (PBT) 553, (CBT) 220, TOEFL (iBT) 82 or higher, TEPS 620(New TEPS 337) or higher, IELTS 6.0 or higher, or TOPIK level 4 or above (This test score is also mandatory for native English speakers.) - Recommendation from the department and permission from the dean of the graduate school
Natural Sciences and Engineering Scholarship (Scholarship Type C)	- GPA from the previous (latest) school of 3.5 or higher (out of 4.5), 3.36 or higher (out of 4.3), 3.14 or higher (out of 4.0), or 85 or higher (out of 100) - TOEFL (PBT) 553, (CBT) 220, TOEFL (iBT) 82 or higher, TEPS 620(New TEPS 337) or higher, IELTS 6.0 or higher, or TOPIK level 4 or above (This test score is also mandatory for English native speakers.) - Recommendation from the department and permission from the dean of graduate school

### A. Requirements for Scholarship Awards

- Scholarship awards evaluations will be conducted automatically and simultaneously with admissions evaluations. You don't need to contact your department for its recommendation.

## B. Scholarship Benefits

Global Leader Scholarship (Scholarship Type A)	- 100% of entrance and tuition fees, dormitory fees
Humanities and Social Sciences Scholarship (Scholarship Type B)	- 60% of tuition fee
Natural Sciences and Engineering Scholarship (Scholarship Type C)	- 65% of tuition fee

\*\* Some professors in the Natural Sciences or Engineering programs may individually offer a stipend to excellent students from their research funds. Please contact [the head of the pertinent department](#) about such opportunities.

## 10. Important Notices

A. You can fill out the application form in either Korean or English.

**B. The spelling of your name and the birth date must match those shown on your passport or other official documents in your country.**

C. Please refer to the website <http://graduate2.korea.ac.kr/gradeng/department/major.do> when filling out the degree, department, and major on your application form.

D. Changes to admissions applications (e.g., degree, department, etc.) are prohibited after their submission.

E. None of the submitted records and documents are returnable, and the application fee is nonrefundable.

F. Any further important notices will be announced by e-mail. Please indicate e-mail address 1 and e-mail address 2 accurately. They should be different e-mail accounts (Yahoo, Hotmail, Gmail, etc.).

G. Any false or misleading statement may disqualify you.

H. Application documents received after the deadline (**September 27, 2019 for Fall semester**) will not be accepted.

I. A student's application can be denied due to insufficient documents.

J. We have two campuses, one in Seoul and one in Sejong. All classes on Sejong Campus are conducted in Sejong City, which is about two hours by car from Seoul.

K. Applicants to the Department of Medicine, Department of Biomedical Science and Program in Public Health must get tutor professor candidates' permission before his/her application can be evaluated.

L. Applicants who have completed a major in medicine or dentistry are only qualified to apply for the Department of Medicine.

M. Leaves of absence are not permitted for the first semester after admission.

(In the case of illness, joining the military, or giving birth, a leave of absence is allowable with verification.)

N. There are no fall admissions for the departments of Marketing, Finance and Accounting in the College of Business Administration.

\* Management, International Business, MIS, LSOM is available for Fall Semester as well as Spring Semester.

O. Please confirm the FAQ if you have any inquires.

<http://graduate2.korea.ac.kr/gradeng/community/faq/eligibility.do#none>

### 11. Tuition Fees (Fall semester 2019; per semester)

(Unit: KRW)

Area	Degree	Entrance fee	Tuition fee	Student fee	Total
Humanities and Social Sciences	Master's	1,142,000	4,886,000	37,500	6,065,500
	Doctoral	1,142,000	4,886,000	37,500	6,065,500
Natural Sciences and Physical Education	Master's	1,142,000	5,914,000	37,500	7,093,500
	Doctoral	1,142,000	5,914,000	37,500	7,093,500
Engineering and Art	Master's	1,142,000	6,897,000	37,500	8,076,500
	Doctoral	1,142,000	6,897,000	37,500	8,076,500
Health Science	Master's	1,142,000	6,406,000	37,500	7,585,500
	Doctoral	1,142,000	6,406,000	37,500	7,585,500
Medicine	Master's	1,206,000	8,646,000	37,500	9,889,500
	Doctoral	1,206,000	8,646,000	37,500	9,889,500
Pharmacy	Master's	1,142,000	7,781,000	37,500	8,960,500
	Doctoral	1,142,000	7,781,000	37,500	8,960,500

\* Natural Sciences and Physical Education include the departments of psychology, digital management and applied statistics for the purposes of this chart.

\* The above tuition fees are based on the **Fall 2019** semester and can be changed according to the tuition fee policy.

### 12. Contact Information for Further Inquiries

- 1) Name of Person in Charge: Hyunju Oh
- 2) E-mail: [graduate1@korea.ac.kr](mailto:graduate1@korea.ac.kr)
- 3) Phone: +82-2-3290-1358 (English), +82-2-3290-1357 (Chinese)

### 13. Dormitory Information for Foreign Students (Seoul, Sejong)

- 1) Website: <http://reslife.korea.ac.kr>
- 2) E-mail: [reslife@korea.ac.kr](mailto:reslife@korea.ac.kr)  
Phone: +82-2-3290-1555
- 3) Tentative on-line application schedule for dorms: **January 2020**  
\* Please contact [skymonicaj@korea.ac.kr](mailto:skymonicaj@korea.ac.kr) (82+44-860-1854) for Sejong

Students must pay all the necessary residence hall fees (KRW) before the beginning of each semester.

For detailed information on payment deadlines, please check the website <http://reslife.korea.ac.kr>

Residence Hall	Occupancy	Semester (4 Months)	Vacation Period (approx. 2 months)
CJ International House All with Bathroom	Single	2,000,000	1,000,000
	Double	1,580,000	790,000
Anam Global House All with Bathroom	Double	1,580,000	790,000
	Triple	880,000	440,000
Anam Hall 2 Communal Bathroom (Male only)	Standard Triple	780,000	390,000



## **Appendix 1: APOSTILLE Requirements**

### **For Newly Admitted Students**

Since July 14, 2007, the Republic of Korea has been part of the 1961 Hague Convention abolishing the Requirement of Legalization for Foreign Public Documents. The Convention provides for the simplified certification or public (including notarized) documents to be used in countries that have joined the convention.

An Apostille ensures that public documents issued in one signatory country will be recognized as valid in another signatory country.

- ☞ Apostille certificates are to be submitted to Korea University **until February 28, 2020**.
- ☞ For information regarding how to get an Apostille, please refer to the Apostille section of the website <http://www.hcch.net>.

#### **A. Newly admitted students from countries which are signatories to the convention must meet the following requirements:**

★ Please refer to the list of signatory countries on Apostille certificates in Appendix 2.

1. Official certificates (transcripts, diplomas, etc.) from public schools or institutions should be submitted with an Apostille attachment.
2. Official certificates (transcripts, diplomas, etc.) from private schools or institutions, however, should be officially notarized by a notary, an agency or any other authority competent under the law of the country the certificates originate from, and then should be submitted with an Apostille attachment.

N.B. All documents must be in English. Otherwise, you must submit a notarized/certified translation in English completed by a public notary in the country in which the document was originally produced.

#### **B. Students admitted from countries which are NOT signatories to the convention and do not recognize the Apostille must meet the following requirements:**

1. Official certificates (transcripts, diplomas, etc.) must be legalized by a Korean consular officer in the country which issued the certificates.
2. Applicants from these countries should submit their official certificates with an authentication attachment (e.g., Certificate of Authentication or Certificate of Overseas Educational Institutions) issued by the Korean Embassy or Consulate.

N.B. All documents must be in English. Otherwise, you must submit a notarized/certified English translation completed by a notary public in the country in which the document was originally produced.

#### **C. Admitted Chinese students**

The degree (or expected degree) certificate must be issued by the China Academic Degrees and Graduate Education Information (<http://www.cdgd.edu.cn>).

## Appendix 2: The list of countries for Apostille certificates

ALBANIA	ICELAND	SERBIA
	INDIA	SEYCHELLES
ANDORRA	IRELAND	SLOVAKIA
ANTIGUA AND BARBUDA	ISRAEL	SLOVENIA
ARGENTINA	ITALY	SOUTH AFRICA
ARMENIA	JAPAN	SPAIN
AUSTRALIA	KAZAKHSTAN	ST. KITTS AND NEVIS
AUSTRIA	KOREA	ST. LUCIA
AZERBAIJAN	REPUBLIC OF KYRGYZSTAN	ST. VINCENT AND THE GRENADINES
BAHAMAS	LATVIA	SURINAME
BARBADOS	LESOTHO	SWAZILAND
BELARUS	LIBERIA	SWEDEN
BELGIUM	LIECHTENSTEIN	SWITZERLAND
BELIZE	LITHUANIA	TONGA
BOSNIA-HERZEGOVINA	LUXEMBOURG	TRINIDAD AND TOBAGO
BOTSWANA	THE FORMER YUGOSLAV REPUBLIC OF MACEDONIA	TURKEY
BRUNEI DARUSSALAM	MALAWI	UKRAINE
BULGARIA	MALTA	UNITED KINGDOM
CAPE VERDE	MARSHALL ISLANDS	UNITED STATES OF AMERICA
CHINA	MAURITIUS	URUGUAY
PEOPLE'S REPUBLIC OF COLOMBIA	MEXICO	UZBEKISTAN
COOK ISLANDS	MOLDOVA	VANUATU
COSTA RICA	REPUBLIC OF MONACO	VENEZUELA
CROATIA	MONGOLIA	
CYPRUS	MONTENEGRO	
CZECH REPUBLIC	NAMIBIA	
DENMARK	NETHERLANDS	
DOMINICA	NEW ZEALAND	
DOMINICAN REPUBLIC	NICARAGUA	
ECUADOR	NIUE	
EL SALVADOR	NORWAY	
ESTONIA	OMAN	
FIJI	PANAMA	
FINLAND	PERU	
FRANCE	POLAND	
GEORGIA	PORTUGAL	
GERMANY	ROMANIA	
GREECE	RUSSIAN FEDERATION	
GRENADA	SAMOA	
HONDURAS	SAN MARINO	
HUNGARY	SAO TOME AND PRINCIPE	

### In which countries does the Apostille Convention apply?

Visit ([http://www.hcch.net/index\\_en.php?act=conventions.status&cid=41](http://www.hcch.net/index_en.php?act=conventions.status&cid=41)) to see the updated list of the countries where Apostille Convention applies.

\* If your public document was issued in a country where the Apostille Convention does not apply, you should submit a Certificate of Authentication issued by the Korean Embassy or Consulate in your country.

### Where do I get an Apostille?

– only they are permitted to issue Apostilles.

Visit ([http://www.hcch.net/index\\_en.php?act=conventions.authorities&cid=41](http://www.hcch.net/index_en.php?act=conventions.authorities&cid=41)) to see the list of all Competent Authorities designated by each country that has joined the Apostille Convention.

### How much does an Apostille cost?

Many Competent Authorities do charge for Apostilles. The price among Competent Authorities varies greatly. For practical information of the prices that individual countries charge, see the information available at ([http://www.hcch.net/index\\_en.php?act=conventions.authorities&cid=41](http://www.hcch.net/index_en.php?act=conventions.authorities&cid=41)).

For further details, please see the website of the Hague Conference at <http://www.hcch.net/>. The Hague Conference is the organization that developed the Apostille Convention. All relevant and updated information about the Apostille Convention is available in the Apostille Section of the Hague Conference website.

The location of Graduate School(Graduate Library Building 126B)

